

Site Council Meeting Minutes

10.23.2013

Introductions- Members present included, Jackie Piggott, Melissa Mahoney, Lori Britain, Sue Cunningham, Linda Greenough, Alison Elliott, Michelle Johnson and Ajai Huja

3-2-1 Norming activity- See notes below

Revising Oliver Bylaws- Team discussed sections of the Oliver Bylaws in small groups, section 3 and 4 required some revision; Team discussed making participation voluntary instead of by election and made revisions. Sue C. will type up revisions and send them to Ajai prior to next meeting.

District Level Family Involvement Assessment- Team did not get to item will be moved to next agenda.

3-2-1- Norms Activity

3-Things that you see in functional working groups

Roles and Responsibilities x2
Idea flow
Clear goals x2
Respect
Focus x2
Agenda prior to meetings x5
Meeting recaps
Post meeting note distribution
"Round Robin" x2
"Popcorn"
Strength based
Cooperation x2
Have fun
Conversation not dominated by one x2

2-Things you hate to see happen in meetings

Off topic x6
Going in circles x2
Arguing
Starting late
Timely x2
Nothing accomplished x2

Lack of follow through
Unreliability
No clear goal
Too much processing
Interruptions
Dominating conversations

1-Norms you like to have

Assume positive intent x2
Agenda x2
Outcome focused (direct) x2
Meeting recap/Notes
Meeting Structure

The site council agenda team completed a revision of the Oliver Bylaws. Sue will edit the document to reflect the Centennial Park School Site Council Bylaws.
We did not complete the District Level Family Involvement Assessment.